CATALOGUE OF GOOD PRACTICES FOR SUPPLIERS

Ethics · Integrity · Responsibility

1. BASIS

The purpose of this document is to promote professional, ethical and responsible conduct throughout the network of suppliers working with AMOPACK, S.L., tax ID B01260520 (hereinafter, AMOPACK). Accordingly, it:

- Makes AMOPACK's corporate culture known and helps it to be applied.
- AMOPACK has integrated corporate social responsibility into its business strategy. One of its main guidelines is to act at all times with proper ethical conduct, passed on from the outset by its founding partners, upholding its values, staying true to its mission and vision, and applying innovation and continual improvement policies every day, both in the design and in the quality control processes of its batteries and battery packs, as well as in the most advanced technological developments.
- Promotes the principle of active self-responsibility for preventing, detecting and eliminating irregular conduct, based on risk analysis, the definition of responsibilities, the training of employees and, where appropriate, of third parties related to the company, and on internal procedures for reporting and immediately eliminating irregular conduct.
- Takes into account the criminal liability of legal persons. AMOPACK has implemented a criminal compliance system that prevents and prohibits conduct that could give rise to liability for the company through the acts of its representatives, managers, employees or persons under its authority (Code of Ethics PO-05 and Crime Prevention Manual).
- In line with these principles, AMOPACK requires its suppliers to reject absolutely any act of corruption or bribery and to comply strictly with the applicable anti-corruption legislation.

Any supplier may report any irregular practice contrary to the principles of this document through AMOPACK's whistleblowing channel: https://centinela-canal.lefebvre.es/canal-denuncias/amopack (also accessible from the AMOPACK website, “Corporate Governance” tab). AMOPACK guarantees confidentiality and, if desired, anonymity, and does not tolerate any form of retaliation.

2. GOOD PRACTICES AND PROFESSIONAL CONDUCT

AMOPACK's suppliers undertake to:

1. Conduct every contractual relationship ethically and responsibly, acting with integrity.
2. Ensure that every service invoiced to AMOPACK is real and verifiable.
3. Ensure that cash payments or collections are exceptional, respect legal limits, are justified in each case and are supported by an invoice.
4. Not engage in misleading, fraudulent or malicious conduct.
5. Avoid any situation that could involve a conflict between their own business interests and those of AMOPACK.
6. Not offer, grant, request or accept, directly or indirectly, gifts, favours or compensation, in cash or in kind, that could influence the decisions of AMOPACK or its staff.
7. Maintain strict professional secrecy and confidentiality regarding the terms of contracts and any sensitive or competitively valuable information provided by AMOPACK.
8. Adopt environmentally responsible conduct, through a management system, complying with environmental and waste management regulations.
9. Respect privacy and the protection of personal data.
10. Respect competitors.
11. Respect human rights, in accordance with the standards established by the United Nations.
12. Meet the quality, reliability and safety standards established by law and by contract, and the agreed delivery times.
13. Establish the IT security protocols needed so that all communication with AMOPACK and its staff takes place in a secure environment.
14. Review and update their insurance periodically, paying particular attention to civil liability cover.
15. Act at all times in strict compliance with the law in force.

16. Comply with occupational health and safety regulations and, when their staff work at AMOPACK's premises, provide the coordination of business activities documentation and follow AMOPACK's rules and instructions.
17. Guarantee the authenticity and traceability of the products supplied back to the original manufacturer, not supply counterfeit material or material of doubtful origin, and inform AMOPACK of any suspicion in this respect.
18. Comply with the applicable export control regulations (defence material, dual-use items, international sanctions and customs) and inform AMOPACK of any restrictions affecting the products supplied.
19. Meet the legal requirements applicable to the products and substances supplied (REACH, RoHS, Regulation (EU) 2023/1542 on batteries and waste batteries, transport of dangerous goods) and provide the supporting documentation (safety data sheets, declarations of conformity, test certificates).

3. COMMITMENT TO ETHICAL AND RESPONSIBLE CONDUCT

The undersigned declares that they have been informed of AMOPACK's values and of its commitment to act at all times with proper ethical conduct. By signing, they adhere to this approach, undertake to promote a genuine culture of business ethics within their organisation and to respect the good practices and professional conduct set out in this catalogue. This commitment is an integral and essential part of the contractual relationship between both parties.

SUPPLIER DETAILS	
Company name	
Tax ID	
Signatory and position	
Place and date	
Signature and company stamp	

Once signed, the supplier returns a copy to AMOPACK, which keeps it with the supplier's approval documentation.